

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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Contract Extension for the supply of temporary agency workers Cabinet will be asked to approve the Adecco contract extension for the supply of temporary agency resources.	Cabinet	January		Claire Paulyn claire.paulyn@onesource.co.uk	
Digital Platform Replacement Cabinet will be asked to approve the Business case for the digital Platform replacement, allocation of appropriate funding and approval to commence a procurement exercise.	Cabinet	January	All relevant members, officers and business partners will be consulted.		
Rainham and Beam Park Regeneration JV LLP. Business Plan and Budget 2020/21 The Leader of the Council after consultation with the Cabinet Member for Housing, the s151 Officer, the Chief	Cabinet	January	All relevant Members, Officers and business partners will be consulted.	Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@havering.gov.uk>	Document To Follow

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Executive Officer and the Director of Legal and Governance, will be asked to approve the finalised Overarching Business Plan 2019-20.					
New Leisure Centre in South of the Borough Cabinet will be asked to agree to progress a new Leisure Centre in the South of the Borough.	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	Document To Follow
Delegation of approval of formal Council responses through the Development Consent Order (DCO) Process. The Leader of the Council will be asked to delegate to the Assistant Director of Planning to take all necessary action to settle the final form and content of the Council's case, including settling the form and	Leader of the Council	Not before January	All relevant Members, officers and business partners will be consulted.	Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	

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	content of all formal Council responses during the course of the Lower Thames Crossing, M25/J28 improvement scheme and Cory Riverside Energy Park throughout the consultation and Development Consent Order process.					
	Crow Lane- acquisition of land and dwellings To enter into a purchase and development agreement to acquire 82 units of accommodation, 38 units of which will be affordable housing and the remainder to be transferred to Mercury Land Holdings.	Leader of the Council	Not before January		Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	
	Proposed Express Parking Bays for Hornchurch and Upminster The Cabinet Lead member will be asked to approve temporary changes to parking	Assistant Director for Environment	Not before January	All relevant Members, officers, business partners and stakeholders will be consulted.	Gurch Durhailay gurch.durhailay@havering.gov.uk	Document To Follow

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	arrangements to allow 30 minutes free parking in selected areas for a period of six months.					
	Moving Traffic Contraventions (MTC) relocation of Enforcement Cameras The Cabinet Lead member will be asked to review existing camera locations and to approve deployment of new moveable attended/unattended cameras.	Cabinet Member for Environment	Not before January	All relevant Members, officers and business partners will be consulted.	Gurch Durhailay gurch.durhailay@havering.gov.uk	Document To Follow
	Creation of additional parking capacity by the conversion of selected green spaces and verges to hard standing The Cabinet Lead Member will be asked to give approval for 8 areas to be converted from green to hard standing and launch statutory consultation.	Cabinet Member for Environment	Not before January	All relevant Members, officers and business partners will be consulted. A statutory consultation is to be launched.	Gurch Durhailay gurch.durhailay@havering.gov.uk	Document To Follow
	Award of Energy Contract (1 of	Statutory Section	Not before	All relevant members,	Mark Butler	Document To

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	4 separate contracts) Jane West the s151 Officer will be asked to award a contract for the supply of electricity (metered half hourly) to various Council Buildings and street furniture for a period of one year April 2020 to March 2021.	151 Officer Finance	January	officers and business partners will be consulted.	mark.butler@onesource.co.uk Tel: 01708 432947	Follow
	Award of Energy Contract (2 of 4 separate contracts) Jane west the s151 Officer will be asked to award a contract for the supply of electricity (metered non-half-hourly) to various Council Buildings and street furniture for a period of one year April 2020 to March 2021.	Statutory Section 151 Officer Finance	Not before January	All relevant Members, officers and business partners will be consulted.	Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow
	Award of Energy Contract (3 of 4 separate contracts) Jane West, the s151 Officer will be asked to award a contract for the supply of	Statutory Section 151 Officer Finance	Not before January	All relevant Members, officers and business partners will be consulted.	Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow

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	electricity (unmetered) to various Council Buildings and street furniture for a period of one year April 2020 to March 2021.					
	Award of Energy Contracts (4 of 4 separate Contracts) Jane West, the s151 Officer will be asked to award a contract for the supply of gas to various Council Buildings and street furniture for a period of one year from April 2020 to March 2021.	Statutory Section 151 Officer Finance	Not before January	All relevant Members, officers and business partners will be consulted.	Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow
	Out of Hours Service- Contract Award A decision on whether to award a contract	Cabinet Member for Housing	Not before January		Neil Bartle neil.bartle@haverling.gov.uk	Document To Follow
	Highways Weed Spraying Contract The Assistant Director will be asked to award the contract following tender evaluation.	Assistant Director for Environment	Not before January	All relevant Members, officers and business partners will be consulted.	Jacki Ager jacki.ager@haverling.gov.uk	Document To Follow

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Moving from Net to Gross Payment of Adult Social Care Residential Care Fees The Director will be asked to agree to the Councils proposal to move from providing residential care placements on a net basis whereby the Council will pay the assessed cost of care to the provider and the provider collects the client contribution, to gross provision meaning the Council will pay the full cost of care to the provider and take responsibility for collecting the client contribution. This applies to all placement arrangements for the payment of residential and nursing care. This change will have effect from 6 th April, 2020.	Director of Adult Social Care and Health	Not before January	All relevant Members, officers stakeholders and business partners will be consulted.	Caroline May Head of Business Management caroline.may@havering.gov.uk	Document To Follow
Together with Communities (Title Change)	Leader of the Council	Not before February	All relevant Members, officers, business partners		

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Cabinet will be asked to approve the policy investment options for the development of a sustainable communities programme. The title of the report has now changed to "Together with Communities"			and stakeholders will be consulted.		
Prince Albert Public House Waterloo Estate The Leader of the Council will be asked to approve freehold purchase of Prince Albert Public House as part of the Waterloo Estate Land Assembly.	Leader of the Council	Not before February			
Havering and Wates Regeneration LLP Business Plan and Budget 2020-2021 Cabinet will be asked to approve The Havering and Wates Regeneration Joint Venture Business Plan and	Cabinet	February	All Members, officers, stakeholders and business partners will be consulted.	Neil Stubbings Regeneration Programme Director neil.stubbings@haverling.gov.uk	Document To Follow

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	Budget.					
	East Havering Opportunity Cabinet will be asked to give approval to proceed	Cabinet	February	All relevant members, officers and business partners will be consulted.	Neil Stubbings Regeneration Programme Director neil.stubbings@havering.gov.uk	
	Energy contract awards Cabinet may be asked to delegate the making of contract(s) for energy services. This matter is added as an alternative method to secure the best possible energy contract awards for the Borough.	Cabinet	February			
	The Children Centre Re-design- recommendations following Public Consultation	Cabinet	February		Sophie Ambler, Helen Harding sophie.ambler@havering.gov.uk, helen.harding@havering.gov.uk	
	Update of the Council's Medium Term Financial Strategy (MTFS) and Budget	Cabinet	February	All relevant Members, officers and stakeholders will be consulted.	Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk	Document To Follow

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	for 2020/21 Cabinet will be asked to agree the recommendations on the 2020-2021 revenue and capital budget and 2020-2024 MTFS .				Tel: 01708 433340	
	SETTING THE HRA BUDGET FOR 2020/21 AND THE HRA CAPITAL PROGRAMME (2020/21 - 2023/24) Cabinet will be asked to approve the 2020/21 HRA Budget and associated rent levels and charges and recommend the decision to Full Council.	Cabinet	February	All relevant Members, officers and business partners will be consulted.	Rita Bacheta Finance Strategic Business Partner Rita Bacheta <Rita.Bacheta@onesource.co.uk>	Document To Follow
	Decision to Award Contract for the Home Settle and Support Service across LBH,LBBD and LBR (previously known in Havering as "Help Not Hospital Service") Award Contract for the Supported Discharge Service	Director of Adult Social Care and Health	Not before February		Sandy Foskett sandy.foskett@haverling.gov.uk	

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	across London Borough of Havering, London Borough of Barking & Dagenham and London Borough of Redbridge.					
	8A Albion Close, Romford RM7 9BA-Located on Waterloo Regeneration Site-Housing scheme for the acquisition of leasehold and freehold properties in regeneration Estates Agreement to purchase 8A Albion Close which is a property affected by Regeneration	Cabinet Member for Housing	Not before February		Ian Nolan ian.nolan@havering.gov.uk	
	Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.	Cabinet	March	All relevant members, officers and business partners will be consulted.	Sarah Chaudrhy Asset Management Director sara.chaudrhy@onesource.co.uk	Document To Follow
	Inclusive Growth Strategy Cabinet is asked to	Cabinet	March		Howard Swift	

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	<p>endorse the Inclusive Growth Strategy to guide the delivery of future plans for economic development and regeneration through the delivery of homes, jobs and investment in Havering for the benefit of our entire community.</p> <p>It is further asked to accept the Inclusive Growth Implementation Plan comprising indicative projects and workstreams</p>				<p>howard.swift@havering.gov.uk</p>	

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acknowledging that further approvals might be required to be sought					
Bridge Close Regeneration LLP Business Plan 2020 to 2021 Cabinet will be asked to approve the Bridge Close Regeneration LLP Business Plan 2020 to 2021	Cabinet	March	All relevant members, officers, business partners and stakeholders will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).	Cabinet	March	All relevant Members, officers, business partners and stakeholders will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Complex Placements Dynamic Purchasing System Framework	Cabinet	March		Daren Mulley daren.mulley@havering.gov.uk	

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Decision to award contracts to providers who have applied to join the complex placements dynamic purchasing system framework.					
Corporate Plan Cabinet will be asked to approve the new Corporate Plan from 1st April 2020.	Cabinet	March	All relevant Members, officers and business partners will be consulted.	Sandy Hamberger sandy.hamberger@onesource.co.uk	Document To Follow
Parks Byelaws Cabinet will be asked to agree the content of the amended byelaws and submit an application to the DCLG.	Cabinet	March		James Rose james.rose@havering.gov.uk	
Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.	Cabinet	March	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	
Contract Award - 18 ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services	Director of Adult Social Care and Health	Not before March	All relevant Members, officers and business partners will be consulted in this matter.	Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow

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	The Director will be asked to award the contract for the purchase of 18 Ultra Low Emission Zone compliant buses.					